**IT Operations Manager**

**Qualification:**

- Bachelor's degree in Computer Science or equivalent required; Associates degree in Data Processing preferred.
- **At least 7 years of experience in Batch processing with a variety of operating systems.**
- Proficient or thorough understanding in,

- M/F system (JCL & Utilities, Basic logic Programming, File Transfer).

- Open (including Cloud) systems (Scripts, File Transfer, Basic logic Programming).

- Ability to analyze/maintain/tune/organize/prioritize Batch processing and files.
- Ability to analyze Batch problems and select most appropriate corrective action.
- Basic understanding of Operation tools.
- Experienced in manage operation outsourcing

**Responsibilities:**

- Control, monitor and have problem-solving skills of Batch Processing on various OS systems (M/F and open systems).
- Design, analyze, planning and maintain in Batch-flows to launch in Testing or Production environments.
- Maintain, monitor, tuning Files and Batch process.
- Set up, maintaining and perform in Operation Tools (ex. Job scheduling, Report distribution, File transfer, etc.)
- Prepare and submit to process BAU or Ad-hoc requested jobs or reports.
- Collaborate with other departments, branches, subsidiary companies, or vendors.